



## APPLICATION FORM FOR 2025

CHILD INFORMATION			
Surname:	Full names:	Date of birth:	Gender:
Physical Address:	City:	Postal code:	Admission Date:
Allergies/Special medical problems:			
Emergency contact Name:	Emergency contact number:		

MOTHER INFORMATION			
Surname:	Full names:	Id/Passport Number:	Cell Number:
WhatsApp Number:	Alternative Number:	Occupation/Position:	Work telephone number:
Workplace name:	Email address:		

FATHER INFORMATION			
Surname:	Full names:	Id/Passport Number:	Cell Number:
WhatsApp Number:	Alternative Number:	Occupation/Position:	Work telephone number:
Workplace name:	Email address:		

Religion:	Marital status:	Home language:
Number of children in the family:	Names of person responsible for fetching and bringing the child to school:	Household income (Please indicate with an X)
		<input type="checkbox"/> R2 000 – R6 000 per month <input type="checkbox"/> R7 000 – R15 000 per month <input type="checkbox"/> R16 000 – More per month

SIBLING (S) INFORMATION (If attending at Kids 4 Christ Pre-School)			
Surname:	Names:	Date of birth:	Gender:

## ADMISSION SCHOOL POLICY

### ADMISSION:

- ❖ Children are admitted from 4 months to 6 years.
- ❖ School hours are from 06:30 to 17:30 full day, 06:30 to 13:00 half day (*Only for 4 months to 5 years*).
- ❖ School hours are from 06:30 to 17:30 full day, 06:30 to 14:00 half day (*Only for 6 years or Grade R*).
- ❖ We are English Medium School.

### REGISTRATION

- ❖ Registration fee is required to reserve space for the child and **it is non-refundable**.
- ❖ R700 for new child (*Includes T-shirt and study material*), R600 for returning child (*Includes study material only*).
- ❖ Including tracksuit set, R1350 for new child, R1250 for returning child (*If they do not have tracksuits*), can be paid in 3 installments.

### FEES

- ❖ School fees are payable over a period of 12 months (*January-December*). All fees must be paid before the 7<sup>th</sup>, 17<sup>th</sup> and 27<sup>th</sup> of every month and are payable **in advance**.
- ❖ 10% discount is given on school fees paid in advance, per term, semester and year.
- ❖ 10% discount is given to parents bringing 2 or more children.
- ❖ One month notice is required before termination of service, if this is not done, parent is liable to pay the school fees for that month.
- ❖ If fees are still outstanding in the second month, service to your child will be suspended with immediate effect.
- ❖ All late fetching are charged half an hour at **R120.00** cash.
- ❖ We do not accept cash on monthly school fees payment, you can Swipe at school/Deposit/EFT to the **SCHOOL ACCOUNT: FNB, Account number: 6273 4936 547, Credit Name: Ostamil Trading, Branch code: 230134, Account type: Business Cheque, Reference: Child's name & Surname**.
- ❖ We accept cash/EFT (Amounts above R100.00) only on fund raising events payments.
- ❖ Fund-raising events are compulsory and must be paid for by the all parents. If not, the amount will be added to the school fees (*Yearly events plan to be handed separately*).
- ❖ All birthdays are celebrated at school per term, **R120 (once off payment)** per child is payable on the term of the child's birthday only.

### ATTENDANCE

- ❖ All children are encouraged to attend regularly to enhance their development.
- ❖ Communicate or report to the class teacher when the child will be absent.

### HOLIDAYS

- ❖ School is open throughout the year except on public holidays. School closes on the 12<sup>th</sup> of December 2025 and opens 5<sup>th</sup> January 2026.

### REPORTS

- ❖ School reports are handed out twice a year.
- ❖ Assessment reports are handed out per term.

### CLOTHES

- ❖ All children must be provided with extra set of clothes.

- ❖ Parents must clothe children in an easy to play clothes
- ❖ All clothes must be clearly marked with child's name.
- ❖ Jewellery is worn at own risk.

### GROCERIES & FOOD

- ❖ The school provides two (3) meals breakfast, morning snack and lunch. The afternoon snack must be provided for by the parents. **No sweets/chocolate** are allowed.
- ❖ Parent is responsible to buy and submit grocery once a year (*The list is provided separately*).

### SICKNESS AND INJURIES

- ❖ No child is allowed to come to school with an infectious diseases (e.g. *Gastro/Diarrhea*) or open wound.
- ❖ In case of an injury or illness, the parent will be contacted immediately.
- ❖ In case of children's hospitalization, a medical certificate must be provided for the child to return to school.

### DOCUMENTS TO BE ATTACHED TO THIS FORM:

- Clinic card (*immunization page*)
- Child's birth certificate copy
- Parent(s)/Guardian Id/Passport copy
- Medical aid card copy (*If available*)

### **PLEASE INDICATE WHICH METHOD OF TRANSPORT YOUR CHILD WILL BE USING TO GET TO SCHOOL (PLEASE MARK WITH AN X):**

- Walk (*within 5km*)
- Own car
- Public transport
- Kids 4 Christ School transport (*please contact the office for arrangement on 073 253 9488*)

### **SCHOOL FEES STRUCTURE ACCORDING TO AGE (Please mark with an X where applicable)**

4 – 18 months	2 – 5 years	6 years (Grade R)
<input type="checkbox"/> Full day: R1950 per month <input type="checkbox"/> Half day: R1750 per month	<input type="checkbox"/> Full day: R1 800 per month <input type="checkbox"/> Half day: R1 700 per month	<input type="checkbox"/> Full day: R1 800 per month <input type="checkbox"/> Half day: R1 300 per month
<b>Visitation (If child is not enrolled with us)</b>		<b>Aftercare services (For children outside our school)</b>
❖ Full day: R200 ❖ Half day: R150 ❖ One week: R500	❖ Per month: R500	

### **PERSON RESPONSIBLE FOR PAYMENT OF SCHOOL AND FUND-RAISING FEES:**

I \_\_\_\_\_, with ID/Passport number: \_\_\_\_\_, hereby accept responsibility for the monthly school fees payment on or before \_\_\_\_\_ of every month. I also give permission for my child to participate in the school events.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_